

**Town Government Study Committee**  
**Minutes**  
**March 18, 2010**  
**Town House, Room 203**  
**7 p.m.**

Meeting was called to order by Chairman Elder at 7:00 p.m.

Members present were: Richard Dennehy, Wendell Chamberlain, Keith Elder, John Haas, Frances Hoeg, Jean Landis Naumann.

Members absent: Jeanette Gleason

Minutes of March 4, 2010 were approved with corrections on a motion by Fran Hoeg, seconded by Wendell Chamberlain.

**Chairman's Report:**

The Chairman reviewed information from the Hanover Town Government Study Committee, and the Pembroke Study committee. He will send the information out to Committee members for review and discussion at a later date.

**Organizational Chart:**

Discussion took place regarding the organizational chart. Mr. Dennehy expressed concern that we need to agree on a starting point for our future discussions.

John Haas stated that we are looking at 5 issues:

- Manager versus Administrator
- Elected versus Appointed
- Organizational structure
- Open versus Representative Town Meeting
- What is best for the citizens of the community (professionalizing procedures)

Jean Landis Naumann suggested that we begin by investigating and researching information on Town Managers and Town Administrators.

Wendell Chamberlain questioned what the process would be once we make recommendations.

Next steps:

- Members will gather information on Town Managers and Town Administrators to discuss at the next meeting.
- The Chairman will provide the Committee with the job description of Kingston's Town Administrator

There was no other business before the Committee.

The meeting adjourned at 8:00 p.m.