

Kingston School Committee Meeting  
Monday, September 12, 2011      Kingston Intermediate School

Meeting called to order at 7:02 p.m.

**PRESENT FROM THE SCHOOL COMMITTEE:**

Mr. Joseph Chaves, Mrs. Martie Dwyer, Mr. Scott Milbert, Mrs. Christine Ward

**ABSENT FROM THE SCHOOL COMMITTEE:**

Mr. Dennis Randall

**PRESENT FROM THE ADMINISTRATION:**

Mr. John Tuffy, Superintendent; Mrs. Joy Blackwood, Assistant Superintendent; Mrs. Paula Bartosiak, Principal, Kingston Elementary School; Dr. Lisa MacMahon, Principal, Kingston Intermediate School

**OTHERS PRESENT (signed in):** Lisa Whittemore, Mary Pat Dodge, Beth Splaine, Sirin Moore, Janice Webb, Elise Thomas, Heather Alexanian, Lauren Mello, Margaret Eddy, Mary Anne Milbert, Jackie Thomson, Courtenay Romaine.

*Mr. Tuffy reviewed the late opening of school due to the hurricane. He would like to extend Columbus Day break and add an addition professional day on Wednesday, October 12<sup>th</sup>, to create a 5 day break for the students. By adding this day the tentative last day of school would be Friday, June 15, 2012.*

**MOTION**

Mrs. Dwyer made a motion to change October 15, 2011 to a professional day and extend the school year one day with the tentative last day of school being June 15, 2012.

This motion was seconded by Mr. Milbert.

**VOTED** 4-0-0, so moved.

**I. To Hear Any Visitors**

Mrs. Elise Thomas, 12 Round Hill Road, had questions concerning parent pick-up. With the new arrangements for parent pick-up, she would like to make sure the sidewalks are cleared of snow this winter and clarification of parking rules. Also, there is a section without sidewalk.

Mr. Tuffy stated that clearing those sidewalks would be more of priority this year. Mr. Chaves noted that this parent pick-up arrangement is a work in progress.

Mrs. Thomas has not seen anyone consistently out in the area during drop off and pick up times policing the area.

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Mrs. Ward would like a reminder of the school calendar change and pick up and drop off rules sent home with the students.

Mrs. Janice Webb, 25 Cherry Lane, stated that she was here for the Allergy Policy that is later in the agenda.

II. Approval of the Minutes

**MOTION**

Mrs. Dwyer made a motion to accept the August 8, 2011 minutes as read.

This motion was seconded by Mrs. Ward.

**VOTED** 4-0-0, so moved.

III. Teacher's Corner

Ms. Mary Pat Dodge, 4<sup>th</sup> grade teacher at KIS, expressed that the staff was excited and anticipated a great school year.

IV. PTO Report

Heather Alexanian reported:

- PTO Packet to go home tomorrow, September 13<sup>th</sup>
- Yankee Candle fundraiser scheduled September 21-October 5
- School Council elections will occur in the next couple weeks

V. Committee Correspondence

Mr. Tuffy reported that Jen Adams, Assistant SpEd Director is resigning to return to classroom teaching. The position has been advertised.

VI. Administration

A. Principal's Report

Mrs. Paula Bartosiak, Principal, Kingston Elementary, reported:

1. Calendar of Events was distributed and reviewed.
2. Enrollment numbers were distributed and reviewed.
3. Mrs. Bartosiak want to recognize and thank all the teachers who participated in the workshops this summer.
4. Maintenance:
  - Working on exit signs.
  - Soffits will need to be replaced on Wing B.
  - Line striping in parking lots completed and 4-square lines darkened.
  - Grade 1 & 2 playground layered with 100 cu. yards of wood chips.
  - Kindergarten playground received an anonymous donation of e-turf along with the help of Mary Sullivan Kelly.

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**MOTION**

Mr. Milbert made a motion to accept then anonymous donation of e-turf for the kindergarten playground.

This motion was seconded by Mrs. Ward.

**VOTED** 4-0-0, so moved.

*Dr. Lisa McMahon, Principal, Kingston Intermediate School, reported:*

1. Calendar of Events was distributed and reviewed.
2. Enrollment numbers were distributed and reviewed.
3. High 5 Program
  - Mrs. Mason met with Mr. Corcoran and Dr. McMahon this summer.
  - Mrs. Mason presented the program to the staff.
  - Mrs. Mason is currently presenting it to the students.
  - The program involves highlighting a positive behavior each term such as respect, caring, and responsibility.
4. Colonial Mouse (Tails) Tales was presented.

*Mrs. Janice Webb, 25 Cherry Lane, requested information about MARC. Mrs. Blackwood responded that there is more information online. The program is housed at Bridgewater University.*

5. Allergy Protocol
  - Mr. Tuffy explained that the Allergy Policy is defined as how the school responds to food allergies.
  - Dr. McMahon reviewed the protocols which are similar to KES with certain exceptions:
    - Newly identified allergy criteria for specific students.
    - Teaming and support services increase student mobility.
    - Developed shortened food list to reduce time off team instruction to start the year.
    - Will expand food list as foods are cleared as safe in each classroom.
    - Develop plans for students with specific medical needs.
    - Students sit at separate tables during lunch.
    - Students with allergies may have a friend sit with them at the table providing a not is received from the parent stating they will adhere to an allergy sensitive lunch.

*Discussion ensued between the Administration, School Committee Members, and visitors concerning the food list, some of the items being of little nutritious value, and communication concerning the policy in place.*

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*Mr. Tuffy noted that new nutrition standards will be in effect in August 2012.*

*Mrs. Ward would like to develop a committee consisting of a variety of members including nutritionists, parents, etc.; Mr. Chaves suggested coming to the next meeting with a proposal and motion including specifics such as time frame and responsibilities.*

B. Assistant Superintendent, Mrs. Joy Blackwood:

1. Review of MCAS/AYP Release Schedule
  - Next school committee meeting will have a presentation of MCAS results, AYP, and plans to respond to results including setting aside 10% of Title I funds for free tutoring of free/reduced lunch students.
2. Grant Information:
  - ARRA Grant not available this year so it caused a reduction in the number of Title I tutors.
  - Title IIA reduced resulting in a reduction in Professional Development.
  - Kindergarten Grant reduced \$500 per classroom which reduced funds for aides in Kindergarten.
3. Susan England is the new ELL/ELA teacher.

*Mr. Chaves spoke concerning the opening of school and WATD broadcasting up to date information concerning school closings. He noted that his battery operated radio worked fine during the power outage.*

*A short discussion ensued concerning how parents can be notified of school closings during a telephone/power outage.*

C. Superintendent of Schools, Mr. John Tuffy:

1. Opening of School
  - Teachers returned to school on Wednesday.
  - Considering a 3<sup>rd</sup> party provider for phone messaging, email, and text messages. This will be discussed at October meeting.
2. Monthly Financial Statement distributed and reviewed. Out of district SpEd budget noted.

*At this time Mr. Chaves called a 5 minute recess.*

VI. Report of Standing Committees

- A. Administrative Review – no business
- B. Bylaw – no business

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- C. Pilgrim Area Collaborative – no meeting until October
- D. Union 31 – next meeting October 11, 2011, 6 p.m., prior to School Committee Meeting
- E. Negotiation – next meeting September 13, 2011
- F. Budget Advisory – no business
- G. Facility Oversight – no business
- H. Policy – updated policy manual and establish website that all schools can link to.  
Social network meeting upcoming.
- I. Safety – no business
- J. Technology – no business  
Teachers are accessing new technology. Two teachers did a presentation at KES  
and will be presenting in the future in Halifax.

VIII. Unfinished Business

- A. Wellness Policy – will continue at next meeting
- B. Scholarship Application – will continue at next meeting

IX. New Business

X. Approval of Bill Schedule

XI. Other Matters

Dates to Remember: October 11, 2011      Next School Committee Meeting

**MOTION**

Mrs. Dwyer made a motion to adjourn.

This motion was seconded by Mr. Milbert.

**VOTED** 4-0-0, so moved.

Meeting adjourned 9:39 p.m.

Respectfully submitted by,  
Lisa J. Turcotte  
Recording Secretary