

A G E N D A

KINGSTON SCHOOL COMMITTEE MEETING

Monday, March 14, 2011

7:00 p.m. Budget Hearing/Regular Meeting Kingston Intermediate School

- I. To Hear Any Visitors
- II. Approval of the Minutes: February 14, 2011
- III. Teachers' Corner
- IV. PTO Report
- V. Committee Correspondence
- VI. Administration
 - A. Principals' Reports
 - Ms. Paula Bartosiak – KES
 - 1. Calendar of Events
 - 2. Enrollment
 - Dr. Lisa McMahon – KIS
 - 1. Calendar of Events
 - 2. Enrollment
 - B. Assistant Superintendent:
 - 1. Professional Development
 - 2. NCLB Report Card
 - C. Superintendent of Schools
 - 1. Monthly Financial Statement
 - 2. Proposed FY 2012 Budget
- VII. Report of Standing Committees
 - A. Administrative Review
 - B. Bylaw
 - C. Pilgrim Area Collaborative
 - D. Union 31

- E. Negotiation
- F. Budget Advisory
- G. Facility Oversight
- H. Policy
- I. Safety
- J. Technology

VIII. Unfinished Business

- A. School Committee Communication

IX. New Business

X. Approval of the Bill Schedule

XI. Other Matters

- A. Bus Communications
- B. Executive Session

Dates to Remember:

- | | | |
|----|----------------|---------------------------------|
| 1. | March 16, 2011 | Early Release Day Grades PreK-6 |
| 2. | April 11, 2011 | Next School Committee Meeting |

Kingston School Committee Meeting
Monday, March 14, 2011 Kingston Intermediate School Library

Meeting called to order at 7:04 p.m.

PRESENT FROM THE SCHOOL COMMITTEE:

Mr. Joseph Chaves, Mrs. Martie Dwyer, Mrs. Stacey Elmes, Mr. Scott Milbert, Mrs. Christine Ward

PRESENT FROM THE ADMINISTRATION:

Mr. John Tuffy, Superintendent; Mrs. Joy Blackwood, Assistant Superintendent; Mrs. Paula Bartosiak, Principal, Kingston Elementary School; Dr. Lisa McMahon, Principal, Kingston Intermediate School; Christine Healy, Business Manager

OTHERS PRESENT (signed in): Citizens of Kingston: Renee Donohue, Michael Donohue, Matthew Donohue, Andrew Donohue, Doris Freitas, Roland Freitas, Elaine Foire, Paul Ricci, Renee McDonald, Lauren Mello, and Adam Libby. Teachers: Sharon Magliano, Stacia Leavitt, Julia Kadlec, Colleen Fogarty.

- I. To Hear Any Visitors – no visitors came forward.
- II. Approval of the Minutes: February 14, 2011

MOTION

Mrs. Elmes made a motion to accept the February 14, 2011 regular session minutes with changes. This motion was seconded by Mrs. Dwyer.

VOTED 5-0-0, so moved.

MOTION

Mr. Chaves made a motion to accept and hold the February 14, 2011 executive session minutes. This motion was seconded by Mrs. Elmes.

VOTED 5-0-0, so moved.

- III. Teacher's Corner – Mrs. Leavitt, Reading Specialist at KES, wished to thank everyone involved including the Health & Safety Committee for working to eradicate the unpleasant smell at a specific location in KES. She also hopes many parents will attend Parent Conferences this week.
- IV. PTO Report – Mrs. Lauren Mello reported:
 - No quorum at the March meeting.
 - Review of treasurer's report shows approximately \$6000.00 short of last year at this time.
 - Need possible fundraiser this spring or elimination of some programs next year.
 - Concluded boxtop collection.
 - 5th grade events next month.
 - 6th grade graduation planned.

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- McDonald's fundraiser.

Mrs. Blackwood, Mr. Tuffy and Dr. McMahon presented a plaque to Matthew Donohue for achieving 2nd place at the South Shore Regional Spelling Bee.

Discussion ensued concerning the subject of busses running late. This issue was initially brought to the School Committee's attention by Mrs. McDonald at the February 14, 2011 School Committee meeting. Some suggestions made to notify parents were Connect Ed, email, website, and personal phone calls. It was noted that each of the suggestions with the exception of personal phone calls take time to set up. Also the website is updated by teachers who might be teaching at the time.

Mr. Chaves recognized Mr. Adam Libby. Mr. Libby requested information concerning steps taken to further protect students with allergies and the time frame of his reimbursement check. Mr. Tuffy and Mr. Chaves reviewed the process of receiving payment. Mrs. Bartosiak reviewed the steps taken to avoid incidents in the future including retraining of cafeteria staff.

V. Committee Correspondence – no business.

VI. Administration

A. Principal's Reports:

Mrs. Paula Bartosiak, Principal, Kingston Elementary School, reported:

- Enrollment sheet, calendar of events, and newsletter were handed out.
- Reviewed newsletter and noted article on technology.
- April 15th there will be a live animal show with animals from Australia.
- Letter will be going home concerning allergies to animal dander.
- Reviewed testing schedule for spring, DIBELS, GRADE, etc.
- Reviewed grade activities; big learning time.

Dr. Lisa McMahon, Principal, Kingston Intermediate School, reported:

- Enrollment sheet and calendar of events were handed out.
- Reviewed calendar of events which concerned MCAS.
- Worked with Mrs. Bartosiak concerning schedule and shared staff during MCAS.
- School Council working on a parent survey concerning conferences.
- Spring fling will take place the week of April 11th.
- Mr. Cocoran met with several members of the community, police, etc. on a better way to enter and exit the building during dismissal. There will be feasible plans by June 2011.

Mr. Chaves remarked that he had observed the changes so far during dismissal and noted that it seems to be working better now that the parents are parking away from the dismissal area.

Mr. Chaves also asked if there was a protocol concerning concussions. Dr. McMahon replied that staff had attended a presentation and received information.

B. Assistant Superintendent, Joy Blackwood:

- Distributed flyer “Cool Tools for Schools”
 - Series of 5 workshops
 - Using technology to unlock learning
 - Teachers K-12
- Negotiating with presenters for next year
 - Concerning change in frameworks
 - Teacher quality grant
 - K-6 teachers
 - Continue with Natalie Lacroix-White
- NCLB Report Card
 - Information distributed and reviewed.
 - School and district profiles located on DOE website
 - Will be sent out via email. Parents without email information will received a copy sent via mail.
- Mrs. Blackwood read a short article “What No Child Leaves Behind” from a District Administration magazine.

C. Superintendent of Schools, John Tuffy

- Monthly Financial Statement distributed.
- Proposed FY 2012 budget.

Mr. Tuffy declared the beginning of an official public budget hearing.

Mr. Chaves requested any visitor who would like to be heard concerning the budget to speak.

Ms. Foire and Mr. Ricci, Town of Kingston Finance Committee members, requested copies of the budget. Mr. Tuffy proceeded to review the notable changes in the budget and reasoning behind these changes. Discussion ensued concerning individual line items between the Administration, School Committee members, Ms. Foire and Mr. Ricci.

VI. Report of Standing Committees

A. Administrative Review – no business.

B. Bylaw – no business.

C. Pilgrim Area Collaborative – Mrs. Elmes reported it was a regular meeting. Moving on with financial policy updates. Budget in black but currently not spending.

D. Union 31 – no business.

E. Negotiation – Mr. Tuffy reported trying to coordinated dates to meet with the teachers’ union.

F. Budget Advisory – no business.

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G. Facility Oversight – no business.

Mr. Tuffy reported that the smell that Mrs. Leavitt had referred to is gone. It goes back to the renovation and certain pipes that were not capped.

H. Policy – Hold on Facebook policy.

I. Safety – no business.

Mrs. Dwyer inquired concerning the roll of the Safety Committee. Mr. Tuffy reviewed the roles and responsibilities. Any further safety issues would be discussed in executive session due to the student’s right to privacy.

J. Technology – no business

MOTION

Mrs. Elmes made a motion to waive reading and accept the policies received by MASC as first reading. This motion was seconded by Mr. Milbert.

VOTED 5-0-0, so moved.

VIII. Unfinished Business –

A. School Committee Communication

MOTION

Mrs. Elmes made a motion to accept “About Us” page for the School Committee website. This motion was seconded by Mrs. Dwyer.

VOTED 5-0-0, so moved.

MOTION

Mrs. Elmes made a motion to accept “Contact Us” page for the School Committee website. This motion was seconded by Mr. Chaves.

VOTED 5-0-0, so moved.

MOTION

Mrs. Elmes made a motion to accept “Finance” page for the School Committee website. This motion was seconded by Mrs. Dwyer.

VOTED 5-0-0, so moved.

MOTION

Mr. Milbert made a motion to accept “To Be Heard” page for the School Committee website. This motion was seconded by Mr. Chaves.

VOTED 5-0-0, so moved.

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- Next technology meeting concerning website will be April 4, 2011 at 6:30 p.m., KIS.

IX. New Business – no business.

X. Approval of the Bill Schedule

XI. Other Matters

A. Bus Communication – Kingston Teachers Association would like to be on the agenda for April.

B. Executive Session

Dates to Remember:

March 16, 2011

Early Release Day Grades PreK-6

April 11, 2011

Next School Committee Meeting

MOTION

Mr. Chaves made a motion to adjourn to executive session after a short break.

This motion was seconded by Mrs. Dwyer.

VOTED 5-0-0, so moved.

Meeting adjourned at 9:40 p.m.

Respectfully submitted by:

Lisa J. Turcotte

Recording Secretary