

# *A G E N D A*

## **KINGSTON SCHOOL COMMITTEE MEETING**

**Monday, June 13, 2011**

**7:00 p.m. Regular Meeting**

**Kingston Intermediate School**

- I. To Hear Any Visitors
- II. Approval of the Minutes: May 9, 2011
- III. Teachers' Corner
- IV. PTO Report
- V. Committee Correspondence
- VI. Administration
  - A. Principals' Reports
    - Mrs. Paula Bartosiak – KES
      - 1. Calendar of Events
      - 2. Enrollment
    - Dr. Lisa McMahon – KIS
      - 1. Calendar of Events
      - 2. Enrollment
  - B. Assistant Superintendent:
    - 1. Year in Review
  - C. Superintendent of Schools
    - 1. Monthly Financial Statement
    - 2. School Committee Meeting Dates 2011 – 2012
    - 3. School Lunch Prices
- VII. Report of Standing Committees
  - A. Administrative Review
  - B. Bylaw
  - C. Pilgrim Area Collaborative
  - D. Union 31

- E. Negotiation
- F. Budget Advisory
- G. Facility Oversight
- H. Policy: the second reading of the following policies: Admission of Transfer Students, File: JFABC; and Animals in School, File: IMG
- I. Safety
- J. Technology

VIII. Unfinished Business

- A. Allergy (number of students)
- B. Class Size—Per Grade/Per Teacher

IX. New Business

X. Approval of the Bill Schedule

XI. Other Matters

- A. Executive Session

Dates to Remember:

- |    |               |                                  |
|----|---------------|----------------------------------|
| 1. | June 20, 2011 | Last Day of School               |
| 2. | July 4, 2011  | Independence Day, Offices Closed |
| 3. | July 11, 2011 | Next School Committee Meeting    |

Kingston School Committee Meeting  
Monday, June 13, 2011 Kingston Intermediate School Library

Meeting called to order at 7:10 p.m.

**PRESENT FROM THE SCHOOL COMMITTEE:**

Mr. Joseph Chaves, Mrs. Martie Dwyer, Mr. Scott Milbert, Mr. Dennis Randall, Mrs. Christine Ward

**PRESENT FROM THE ADMINISTRATION:**

Mr. John Tuffy, Superintendent; Mrs. Joy Blackwood, Assistant Superintendent; Mrs. Paula Bartosiak, Principal, Kingston Elementary School; Dr. Lisa McMahon, Principal, Kingston Intermediate School; Ms. Christine Healy, Director of Business Services

**OTHERS PRESENT (signed in):** Ms. Mary Pat Dodge, Ms. Julia Kadlec

*Mr. Chaves thanked the Town of Kingston and Kingston Finance Committee for passing the School Committee's budget. Mr. Chaves welcomed Mr. Dennis Randall as a member of the Committee.*

**MOTION**

Mr. Milbert made a motion to accept Dennis Randall as representative of the School Committee on the Union 31 Committee. This motion was seconded by Mrs. Ward.

**VOTED** 4-0-1, so moved.

I. To Hear Any Visitors – No Visitors

II. Approval of the Minutes –

**MOTION**

Mrs. Dwyer made a motion to accept the May 9, 2011 regular session minutes as read. This motion was seconded by Mr. Chaves.

**VOTED** 4-0-1, so moved.

III. Teacher's Corner – Ms. Dodge reported that everyone is geared up to finish the school year. Events include Step-Up Day Grade 6 to Grade 7 and Grade 4 touring Fenway Park. All the staff is using the new technology.

IV. PTO Report – No Report.

V. Committee Correspondence – No Correspondence.

VI. Administration

A. Principal's Reports:

Mrs. Paula Bartosiak, Principal, Kingston Elementary School, reported:

- Mrs. Bartosiak welcomed Mr. Randall
- The Diane Messina Award was presented to Jen Tuzik

Kingston School Committee Meeting

June 13, 2011

- Enrollment sheet and calendar of events were distributed.
- Reviewed calendar of events.
- Teachers are using net books; incorporating technology and curriculum
- Thank you to the PTO for sponsoring various programs
- Building Usage sheet distributed and discussed
- Mrs. Carvalho retired; Mrs. Tresca and Mrs. Sheppard on maternity

*Mr. Chaves congratulated Mrs. Tresca and Mrs. Sheppard as well as thanking Mrs. Carvalho. Mr. Chaves also congratulated Mr. Tuffy on becoming a grandfather.*

Dr. Lisa McMahon, Principal, Kingston Intermediate School, reported:

- Enrollment sheet and calendar of events were handed out.
- Enrollment is at 683.
- Reviewed calendar of events
- Bus driver appreciation breakfast Tuesday, June 14<sup>th</sup> in the morning.
- Grade 5 Constitution Day
- Grade 5 Talent Show
- PTO celebration for Grade 6 Friday, June 17<sup>th</sup>, 4 p.m. at the Hilltop Club
- Volunteer Award presented to Kelly Reed
- Louie DoMonte, Fran Bevans and Allison Donovan are retiring
- Mrs. McMahon will discuss with Mr. Cocoran the building cleaning schedule and coordination with KES.

*Mr. Chaves thanked all retirees.*

B. Assistant Superintendent, Joy Blackwood:

- Year in Review distributed and reviewed

Mr. Randall asked if the anti-bullying protocols have had an impact. Mrs. Blackwood reported that all bullying must be reported and they had noticed a decrease. Mr. Randall asked if this information could be released to the parents. Mrs. Blackwood responded that the release of information could compromise confidentiality.

C. Superintendent of Schools, John Tuffy:

- Kingston Schools Class Size handout was distributed. It does not include entire staff only classroom teachers. 2 ½ positions continue to be funded that were previously funded by a grant.
- 2011-2012 School Committee Meeting Dates.

MOTION

Mrs. Ward made a motion to accept the meeting dates for the 2011-2012 school year. This motion was seconded by Mrs. Dwyer.

**VOTED** 5-0-0, so moved.

D. Director of Business Services, Christine Healy

Kingston School Committee Meeting

June 13, 2011

- 2011-2012 School Budget distributed and discussed.
- Warrants need to be signed by Thursday, July 7<sup>th</sup> to go to the town on Friday, July 8<sup>th</sup>.
- School Lunch Handout distributed. Discussion ensued concerning the impact of the increase on families. Suggestion was made to mail out information concerning the increase prior to the beginning of school in the fall.

MOTION

Mr. Randall made a motion to accept the increase in school lunch price from \$2.00 to \$2.50 and milk from \$.50 to \$.75. This motion was seconded by Mrs. Ward.

**VOTED** 5-0-0, so moved

VII. Report of Standing Committees

A. Administrative Review – No business.

B. Bylaw – No business.

C. Pilgrim Area Collaborative – Meeting delayed until June 23, 2011.

D. Union 31 – Meeting on June 13, 2011. Topics included shared contracts, reorganization, and a presentation by Administrator of Special Education, Mary Sullivan Kelley.

E. Negotiation – No business.

F. Budget Advisory – No business.

G. Facility Oversight – No business.

H. Policy –

- The second reading of the following policies:

Admission of Transfer Students, File: JFABC

MOTION

Mr. Milbert made a motion to accept Admission of Transfer Students, File: JFABC policy. This motion was seconded by Mrs. Ward.

**VOTED** 5-0-0, so moved.

Service Animals in School, File: IMG

MOTION

Mr. Milbert made a motion to accept Service Animals in School, File: IMG policy with the removal of the sentence on page 2 concerning Bats in order to allow bat houses on school grounds to keep the mosquito population down. This motion was seconded by Mrs. Ward.

**VOTED** 5-0-0, so moved.

Kingston School Committee Meeting

June 13, 2011

I. Safety – Met several times and developed a series of plans for bus safety.

J. Technology – No business.

VIII. Unfinished Business –

A. Allergy – Mrs. Ward read a statement concerning Allergy and Wellness related issues. Mr. Chaves suggested that this topic be taken up by School Councils. Discussion ensued concerning how this will be approached in the future. A suggestion was made that the Wellness Policy could be reviewed by School Council, however, Allergy Protocols should be formulated and issued by a medical professional such as the school nurse.

IX. New Business – Proposed new application for scholarships distributed to be reviewed and voted on at a later date.

X. Approval of the Bill Schedule

XI. Other Matters

A. Executive Session

Dates to Remember:

June 20, 2011	Last Day of School
July 4, 2011	Independence Day, Offices Closed
July 11, 2011	Next School Committee Meeting

MOTION

Mr. Randall made a motion to adjourn to Executive Session. This motion was seconded by Mr. Chaves.

**VOTED** 5-0-0, so moved.

Meeting adjourned at 9:15 p.m.

Respectfully submitted by:

Lisa J. Turcotte, Recording Secretary